



GOVERNMENT OF GUJARAT
GOVERNMENT ENGINEERING COLLEGE, VALSAD
સરકારી ઇજનેરી કોલેજ, વલસાડ

Near Sanskar Kendra,
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THE RIGHT TO INFORMATION ACT, 2005 CHAPTER II

(Right to Information and Obligations of
Public Authorities) Information as Para
4(1) (Kh)

Proactive Disclosure

Revised on date 15/06/2020

1. The particulars of the organization, functions and duties.

❖ About organization:

Govt. Engineering College, Valsad is established in year 2004. The institute aims to provide quality education for professional courses that makes students knowledge with the subject domain and worthy citizen as well. It is an AICTE approved institute. The institute is affiliated with Gujarat Technological University (GTU), Ahmadabad. There are five degree Engineering disciplines Mechanical Engineering, Chemical Engineering, Electrical Engineering, Civil Engineering & Environment Engineering with total intake capacity of 420 students and one master engineering discipline Energy Engineering in Mechanical Engineering branch with total intake capacity of 18 students. The institute is located in academic environment surrounded by B.K.M. Science College and govt. Polytechnic. It is 3 km from Valsad railway station and 2 km from Tithal sea beach. Admission done by Joint Admission Committee, Ahmedabad as per the Merit marks of 12th Science Exam & GUJCET Exam. Govt. Engineering College, Valsad of Gujarat has spent around 16 Crores rupees for the construction of the building and laboratory development and granting funds every year for the developments. Student admitted before the year 2007 are enrolled in VNSGU and from the year 2008 students are enrolled in GTU. Our students are well accepted by industries like ESSAR, Wipro, Atul Chemical, Dipak Nitrite and L&T.

❖ Vision

To strengthen learning outcomes, employability and quality standards by encouraging student centric approach to become the preferred institute for meritorious students.

❖ Mission

1. Design and deliver academic quality standards with regular pedagogical intervention.
2. Effective active learning mode for laboratory hours with attainment of course outcomes indicators.
3. Strategic attempt to support weak students.
4. Need base faculty development plan with exposure to best practices.
5. Conspire to inspire for creativity, innovation and holistic growth.

❖ Directive:

The college offers six engineering courses at UG and PG levels to cater to the current and future needs of the industry as well as society. Objective of the college is to be at par with the changing technological environment

❖ Organization Hierarchical Structure:

Principal (Head of office)

<ul style="list-style-type: none"> ▪ Professor ▪ Asso. Prof. ▪ Asst. Prof. ▪ Supporting Staff ▪ Lab Asst. ▪ Peons 	<ul style="list-style-type: none"> ▪ Admin Officer ▪ O.S 	<ul style="list-style-type: none"> ▪ Account Officer ▪ Head Clerk ▪ Sr. Clerk (Account, cashier) ▪ Peon(messenger) 	<ul style="list-style-type: none"> ▪ Store Officer ▪ I/C Officer, ▪ I/C ▪ Store keeper 	<ul style="list-style-type: none"> ▪ Student Section I/C officer, ▪ Head clerk 	<ul style="list-style-type: none"> ▪ Librarian ▪ Cataloger ▪ Staff ▪ Peon 	<ul style="list-style-type: none"> ▪ Rector ▪ Wardens (G & B)
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❖ **Function:**

GEC, Valsad offers premier engineering education in the area of engineering and technology from undergraduate to post graduate in the following programs:

Sr. No	Course	Level	Year of Starting	Full/ Part Time	Approved Intake	Course Duration (yr)
1	Chemical Engineering	UG	2004	Full	120	4
2	Civil Engineering	UG	2009	Full	60	4
3	Electrical Engineering	UG	2009	Full	60	4
4	Environmental Engineering	UG	2009	Full	60	4
5	Mechanical Engineering	UG	2004	Full	120	4
6	Energy Engineering	PG	2011	Full	18	2

- Mechanism available for monitoring the service and public grievances:
- Academic monitoring is done by concerned head of the department. Overall monitoring is done by the Principal.
- Department/section head resolves academic related issues under the guidance of Principal. Women Development Cell, SC/ST Cell and Anti-Ragging Committee have been formed as per the guidelines of GTU/AICTE/UGC.

❖ **Details of Committees:**

Sr.	Committee	Chairman/Coordinator	Committee Members
1.	Administrative and Establishment	Prof. S. V. Damania (Mech)	Prof. H. A. Vaidya (Mech) Prof. K. R. Patel (Mech) Prof. N. M. Patel (Civil)
2.	HRMS-Sathi Portal	Prof. K. R. Patel (Mech)	Prof. N. I. Patel (Elect) Prof. M. H. Patel (Env) Prof. J. R. Joshi (Chem) Prof. A. N. Parmar (Elect) Prof. B. M. Pandya (Chem)
3.	RTI	Prof. H. S. Wani (Elect)	All Heads
4.	Academic	Prof. S. V. Damania (Mech)	All Heads
5.	Internal Quality Assurance cell	Dr. V. S. Purani (Principal)	Dr. K. L. Mokariya (Elect) Prof. D. J. Patel (Civil) Prof. K. K. Modi (Env)
6.	Institute Academic Time table	Prof. H. M. Jariwala (Chem)	Prof. R. V. Prajapati (Chem) Prof. M. N. Chaudhari (Env) Prof. S. P. Maisuriya (Mech) Prof. D. C. Parmar (Elect) Prof. D. T. Barot (Civil) Prof. R. R. Agrawal (Maths)
7.	Institute induction program	Prof. S. V. Damania (Mech) Prof. B. B. Rana (Eng) Prof. N. I. Patel (Elect)	
8.	VLab	Prof. C. D. Thakor (Elect)	Dr. M. K. Mistry (Mech) Prof. A. R. Magodara (Chem) Prof. V. D. Patel (Civil) Prof. M. H. Patel (Env)
9.	Library	Prof. P. S. Patel (A.Mech)	
10.	Student Section	Prof. H. S. Patel (Maths)	Prof. K. D. Patel (Maths) Prof. B. B. Rana (Eng) Prof. K. R. Patel (Mech) Prof. H. N. Patel (Mech) Prof. A. D. Modi (Chem) Prof. V. D. Patel (A.Mech) Prof. M. N. Chaudhari (Env) Prof. J. B. Patel (Elect) Prof. S. K. Pavar (Elect)

11.	Tablet Yojana	Prof. H. A. Vaidya (Mech)	Prof. D. N. Tandel (Elect) Prof. B. G. Patel (Mech) Prof. M. P. Chauhan (Mech) Prof. A. H. Rana (Civil) Prof. R. M. Kudtarkar (Chem) Prof. M. K. Kunvarni (Env)
12.	GTU	Prof. A. R. Patel (Mech)	Prof. N. Z. Patel (Mech) Prof. J. M. Panchal (Mech) Prof. A. D. Modi (Chem) Prof. A. R. Magodara (Chem) Prof. P. S. Patel (Civil) Prof. A. V. Patel (Chem) Prof. R. R. Malan (Maths)
13.	AICTE and GTU Affiliation	Prof. H. S. Wani (Elect)	Prof. J. R. Joshi (Chem) Prof. V. S. Patel (Mech) Prof. N. M. Patel (Civil) Prof. J. D. Patel (Elec) Prof. M. H. Patel (Env) Prof. B. B. Rana (Eng)
14.	Central Store	Prof. H. N. Lakdawala (Mech)	Prof. S. K. Patel (Mech) Prof. C. A. Tamboli (Chem) Prof. N. I. Patel (Elect) <u>Store Keeper</u> Shree H. K. Patel (Mech W/S)
15.	Tender opening	--	Dr. B. K. Sheth (Chem.) Prof. S. V. Damania (Mech) Dr. K. L. Mokariya (Elect) Dr. B. R. Sudani (Chem)
16.	Quotation Opening	--	Prof. S. K. Patel (Mech) Prof. D. C. Parmar (Elect) Prof. M. K. Kunvarni (Env) Prof. N. M. Patel (Civil)
17.	Gymkhana	Dr. B. K. Sheth (Chem)	All Head
18.	Cultural	Prof. B. R. Sudani (Chem) Prof. B. B. Rana (Eng)	Prof. H. A. Vaidya (Mech) Prof. H. N. Lakdawala (Mech) Prof. C. A. Tamboli (Chem) Prof. N. I. Patel (Elect) Prof. H. S. Wani (Elect) Prof. D. D. Dhimmarr (Chem) Prof. B. K. Patel (Mech) Prof. B. M. Pandya (Chem) Prof. N. J. Modi (Chem) Prof. M. H. Patel (Env) Prof. J. B. Patel (Elect) Prof. P. S. Patel (A.Mech) Prof. N. M. Patel (Civil) Prof. N. S. Patel (Civil) Prof. A. H. Prajapati (Chem) Prof. J. M. Panchal (Mech) Prof. D. N. Tandel (Elect) Prof. D. T. Barot (Civil) Prof. R. R. Malan (Maths) Prof. K. D. Tandel (Mech) Prof. N. Z. Patel (Mech) Prof. B. G. Patel (Mech) Prof. K. A. Chaudhari (Mech) Prof. M. K. Kuvarani (Env)
19.	Sports Committee	Prof. K. D. Tandel (Mech)	Prof. K. A. Chaudhari (Mech) Prof. J. D. Patel (Elect) Prof. D. T. Barot (Civil) Prof. N. M. Patel (Civil) Prof. A. N. Parmar (Elect) Prof. M. H. Patel (Env)

			Prof. J. R. Joshi (Chem) Prof. A. R. Magodara (Chem) Prof. A. K. Prajapati (Chem) Prof. M. P. Chauhan (Mech) Prof. R. R. Malan (Maths)
20.	Training and placement	Prof. S. T. Patel (Mech)	Prof. V. S. Patel (Mech) Prof. S. K. Shrivastav (Chem) Prof. R. M. Kudtarkar (Chem)
21.	Institute Industry cell	Prof. S. T. Patel (Mech)	Prof. V. S. Patel (Mech) Prof. R. M. Kudtarkar (Chem) Prof. S. K. Shrivastav (Chem)
22.	Finishing School	Prof. S. T. Patel (Mech)	Prof. V. S. Patel (Mech) Prof. S. K. Shrivastav (Chem)
23.	Implementation of RUSA and GKS activities	Prof. D. N. Patel (Mech)	Prof. D. T. Barot (Civil) Prof. H. M. Jariwala (Chem) Prof. J. A. Jadav (Elect) Prof. M. H. Patel (Env)
24.	Gujarat Knowledge Society	Prof. K. K. Modi (Env)	Prof. H. S. Patel (Maths) Prof. K. D. Patel (Maths)
25.	Students Start up and Innovation Policy And GTU Innovation Club	Dr. K. L. Mokariya (Elect)	Prof. R. V. Prajapati (Chem) Dr. B. R. Sudani (Chem) Prof. R. C. Malan (Phy)
26.	Mukhyamantri Apprenticeship Yojana	Prof. S. V. Damania (Mech) Prof. D. J. Patel (Civil)	All Head
27.	Institute Web portal Development and maintenance	Prof. D. N. Tandel (Elect)	Prof. N. H. Prajapti (Mech) Prof. V. D. Patel (Chem) Prof. A. N. Parmar (Elect) Prof. B. M. Pandya (Chem) Prof. M. N. Chaudhri (Env) Prof. H. S. Patel (Maths)
28.	Functioning of CWAN, CCTV, MIS, NKN-GSWAN-NamoWiFi	Prof. A. N. Parmar (Elect)	Prof. R. V. Prajapati (Chem) Prof. D. N. Tandel (Elect) Prof. R. S. Engineer (Mech) Shri. M. D. Prajapati (Elect)
29.	Anti-raging committee	Prof. B. R. Sudani (Chem)	Prof. H. A. Vaidya (Mech) Prof. M. N. Chaudhari (Env) Prof. D. N. Tandel (Elect) Prof. V. R. Visavalia (Maths) Prof. H. K. Rana (Civil)
30.	Anti-raging squad	Prof. H. A. Vaidya (Mech)	Prof. P. S. Patel (Civil) Prof. D. C. Parmar (Elect) Prof. K. D. Patel (Maths) Prof. M. N. Patel (Env) Prof. D. D. Dhimmarr (Chem)
31.	Women development committee/squad	Prof. K. K. Modi (Env)	Prof. H. S. Patel (Maths) Prof. K. D. Patel (Maths) Prof. M. N. Chaudhry (Env) Prof. M. H. Patel (Env) Prof. A. N. Parmar (Elect) Prof. P. S. Patel (A.Mech) Prof. N. M. Patel (Civil) Prof. M. K. Kunvarni (Env) Prof. A. H. Prajapati (Chem)
32.	Women harassment cell	Prof. A. N. Parmar (Elect)	Prof. H. S. Patel (Maths) Prof. M. H. Patel (Env) Smt. K. N. Gandhi (Admin)
33.	Disability Resource Center	Prof. D. N. Patel (Mech)	Prof. R. D. Patel (Elect) Prof. A. D. Patel (Civil) Prof. A. H. Prajapati (Chem) Prof. H. S. Patel (Maths) Prof. K. K. Modi (Env)

34.	Canteen	Dr. B. K. Sheth (Chem)	Prof. R. V. Prajapati (Chem) Prof. H. S. Patel (Maths) Prof. J. D. Patel (Elect) Prof. N. H. Prajapati (Mech) Prof. K. M. Tandel (Civil)
35.	Grievance Redressal committee	Dr. V. S. Purani (Principal)	Prof. S. V. Damania (Mech) Prof. D. J. Patel (Civil) Prof. K. K. Modi (Env) Prof. R. C. Malan (Gen)
36.	Physical disability Grievance Redressal committee	Prof. S. V. Damania (Mech)	Prof. D. D. Dhimmarr (Chem) Prof. D. C. Parmar (Elect) Prof. V. D. Patel (Civil)
37.	E - cell committee	Prof. A. N. Parmar (Elect)	Prof. N. Z. Patel (Mech) Prof. M. K. Kunvarni (Env) Prof. A. H. Rana (Civil) Prof. A. C. Magodara (Chem)
38.	Student Counselor Committee	Dr. V. S. Purani (Principal)	Dr. K. L. Mokariya (Elect) Prof. D. J. Patel (Civil) Prof. K. K. Modi (Env)
39.	Internal Complaint committee	Prof. S. V. Damania (Mech)	Prof. K. K. Modi (Env) Prof. N. M. Patel (Civil) Mrs. G. B. Upadhyay Mrs. Daxaben Thakore Student members: Tanupriya Pathak (Env) Harshita Gupta (Chem) Neel D. Mahant (Mech)
40.	NBA Accreditation committee	Prof. V. R. Visavaliya (Maths) Prof. D. N. Tandel (Elect)	Prof. K. D. Tandel (Mech) Prof. R. V. Prajapati (Chem) Prof. M. K. Kuvarani (Env) Prof. C. D. Thakor (Elect) Prof. D. T. Barot (Civil)
41.	NSS	Prof. K. D. Tandel (Mech)	
42.	Ek Bharat Shreshtha Bharat	Prof. S. V. Damania (Mech)	Prof. K. K. Modi (Env) Dr. K. L. Mokariya (Elect) Prof. D. N. Patel (Mech)
43.	Unnat Bharat Abhiyan	Prof. J. A. Jadav (Elect)	Prof. B. B. Rana (Eng) Prof. N. H. Prajapati (Mech) Prof. R. D. Patel (Elect) Prof. A. H. Prajapati (Chem) Prof. A. H. Rana (Civil) Prof. M. N. Chaudhari (Env)
44.	NEWS Letter	Prof. R. C. Malan (Phy) Prof. B. B. Rana (Eng)	Prof. J. M. Panchal (Mech) Prof. N. M. Patel (Civil) Prof. H. S. Wani (Elect) Prof. S. K. Shrivastav (Chem) Prof. M. H. Patel (Env)
45.	ICT Maintenance	Prof. H. S. Wani (Elect)	Prof. V. D. Patel (A.Mech) Prof. N. H. Prajapati (Mech) Prof. J. A. Jadav (Elect) Prof. A. H. Rana (Civil) Prof. B. M. Pandya (Chem) Prof. M. K. Kunvarni (Env) Prof. K. D. Patel (Maths)
46.	R.O. Water and cooler maintenance committee	Prof. H. S. Wani (Elect)	Prof. R. V. Prajapati (Chem) Prof. A. D. Modi (Chem) Prof. S. M. Mistry (Civil)

Address and contact nos. of Institute:

Name of the Institution	GOVT. ENGINEERING COLLEGE, VALSAD
Address	Between B.K.M. Science College and Govt. Engineering College, Valsad Polytechnic College, Tithal Road, Valsad - 396001
Landline Number	02632-241960
FAX Number	02632-241960
Email	gec-valsad-dte@gujarat.gov.in
Website	www.gecvl.cteguj.in , www.gecv.ac.in
Institute Type	Government
AICTE File No.	06/01/GUJ/ENGG/2004/002
Date of First Approval by AICTE	12 th May 2004
Organization Registration Number	Permanent Institute I.D: 1-8518149
Working Days and Timings	Monday to Saturday (except 2 nd & 4 th Saturday) from 10.30 am to 6.10 pm.

2. The powers and duties of officers and employees.**I. Principal:**

As Head of the office all administrative and financial powers delegated by Govt. of Gujarat.

❖ Responsibility of Academic Administration:

- To look after overall administration and execution of academic responsibilities through faculties and staff.
- Preparing institute budget and planning for various schemes of the government and its implementation
- To make available required resources, operation and maintenance of infrastructural facilities.
- To provide all support for strengthening academic, administrative and managerial activities among the department of various discipline.
- To make all necessary communications with various departments of Government Engineering Colleges, Valsad, universities and other local authorities.
- To provide equal opportunities for faculty development, student placement.
- To promote innovations and research activity.
- To execute all policy decision taken by the Department.
- To execute the prevailing academic policies.

❖ Financial:

- As per the Government of Gujarat norms and financial power delegation.

❖ Other:

- Procurement, utilization and maintenance of Goods, Equipment, Books, Furniture according to the delegation of the power and by following standard norms.
- Consultancies as per power delegated by Govt. of Gujarat vide GR.No.1973 /101105 / GH dt. 30/10/73 & 3/11/80
- Hostel administration for two boys and two girls' hostels.

II. Administrative Officer:

- To assist in all administrative duties for organization coordination as per instruction from Head of office for the institution.

III. Academic Officer

- To overall monitoring of on going academic activities, Mentoring and reviewing

IV. Accounts Officer:

- To manage all financial matters of payment & receipt as per the government rules as Drawing and Disbursing Officer.

V. Store Officer:

- To carry purchase of material and equipment as per the Institution requirements and indent from the various departments and other units of the college and take work from subordinate staff for effective execution of the assigned task.

VI. Librarian:

- To manage all library functions for the students & faculty of college.
- To acquire and collect books, manuscripts, Journals and other reading materials and organize them.
- To arrange study material on specific regions in the form of area studies and development.
- To provide reading materials for use.
- To adopt new techniques of classification and cataloguing, makes bibliographies and checklists and provides reference service to readers.
- To make available resources to students & teaching as well as non-teaching community.
- With the help of heads of the department of various subjects, a library should coordinate its library activities which are related to teaching and curriculum program of the university.

VII. Student Section In-charge:

- Managing student record and carry, liaising with university in academic and other student related activities with the help of subordinate staff.

VIII. Rector:

- Following are the key responsibilities of Rector:
- Hostel administration and provide necessary accommodation and other necessary facilities to the students.
- To maintain the coordination of wardens of hostels for smooth running of day to day routine work.
- To take steps and measures for overall efficient hostel administrations and welfare.
- Maintaining database of students.
- Making the policy for allotment of hostels to students.
- To ensure discipline in the hostels.
- To implement decisions taken by the Institute authorities communicate with the parents/guardians of the inmates as and when needed.
- Facilitate the admitted students at the times of illness and activities in the hostel.

IX. Professor & Associate Professor:

- To manage the respective academic program development, consultancy and contact the subordinate teaching and technical staff.
- To develop lesson plans and curricula to lecturing various class sizes of students.
- Served as advisors to students majoring in the professor's specialty field.
- To conduct research as a major component of responsibilities.
- To participate in creating the new developments about appropriate priorities for research and teaching roles.
- To emphasis on effective pedagogy and paying increased attention to the learning need of students.
- To serve as a mentor or subject expert in disciplinary or interdisciplinary communities.
- Above is the glance of responsibilities of the Professor & associate Professor and is range time to time.

X. Assistant Professor:

- To teach the students & perform other relevant tasks assigned by the Principal and HOD.
- To Undertake research and service roles to carry out the academic work of the institute.
- To apply vivid teaching strategies.
- To assess students learning through different facets such as tests, papers, presentation, quiz and project oriented demonstrations of knowledge.
- Above is the glance of responsibilities of the Professor & associate Professor and it change time to time.

XI. Lab Assistant & Instructional Staff:

- To maintain laboratory and assist in performing experiments.

XII. TPO:

- To arrange placement drive for students.
- To look after the training and placement activities of students.
- To have close liaison with industry for placement of students
- To work in consultation with Coordinator Industry Institute Interaction for organizing lectures of the professionals from industry.
- To collect feedback from the companies coming for placement.
- To arrange training programme for soft skills and for interview facing skills for the students using institutional and external expertise.
- To organize the entrepreneurship workshops.

3. The procedure followed in decision making process including channels supervision and accountability

- Establishment comprising of Administrative Officer, Accounts Officer, and Store Officer follows the rule of Govt. Engineering College, Valsad of Gujarat for service, finance and disciplinary power delegated.
- For academic matters as the college is affiliated by GTU and governing body is
- AICTE, GTU and AICTE rules are followed.

4. The norms set for the discharge of its functions.

- Norms are framed by Govt of Gujarat and Commissionerate of Technical Education for administration.
- For academic matter Gujarat Technological University and AICTE rules are followed.

5. The rules, regulations, instructions, manuals and records, held by it or used by its employees for liberation its roles.

- All the rules regulations as per Govt. Engineering College, Valsad of Gujarat applicable time to time.
- Academic and Examination rules as per GTU applicable time to time.

6. A Statement of the categories of the document held.

Sr. No.	Category of document	Name of Document	Procedure to obtain document	In custody of
1	Academic	Syllabus, Time table, Assignment, Tutorial etc. Admission rules	Personally/Email	Faculties, HOD and Principal
2	Administration	Staff Details, Appointment and transfer orders, leave details, Pay details, Security, Service books, personal files, and other service related documents	Personally/Email	Admin Office and Principal office
3	Financial	Salary of employees, Grant allocation, billing, Financial records, Scholarship	Personally/Email	Account Office
4	Purchase	Purchase orders and bills of new items and equipment, Inventory records, Write off item record, General Purchase Register, Dead stock registers.	Personally/Email	Institute Central store and Departmental Heads office

7. The particulars of any arrangement that exists for consultation with or representation by the members of the public, in relation to the formulation of policy or implementation thereof.

- The institute is a 360-degree feedback receptive.
- Pertaining to the institute level, along with stake holder's opinion institute head can change the policies as and when required.
- In coordination with higher authority or head office instructions are passed on to the institute which should be implemented and regulated by members of public.
- Decision regarding staff appointment, retention, transfer and promotional activities carried by Govt. Engineering College, Valsad of Gujarat.
- For up hearing stake holders from toe to top department level as well as institute level policies are built up and implemented.
- For smooth functioning of institute flow of reform instructions from the higher authority received and executed efficiently.

8. A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted by it additional information as to whether the meeting of these are open to the public, or the minutes of such meetings are accessible to the public.

- Not applicable

9. A directory of officers and employees.

Sr.	Name of Faculty	Department	Designation
1.	Dr. V. S. Purani	Applied Mechanics	Principal
2.	Smt. G. B. Upadhyay	Admin	Head Clerk
3.	Smt. K. N. Gandhi	Admin	Sr.Clerk
4.	Shri S. V. Damania	Mechanical	Asso. Prof.
5.	Prof. H. A. Vaidya	Mechanical	Asst. Prof.
6.	Prof. H.N. Lakdawala	Mechanical	Asst. Prof.
7.	Prof. A. R. Patel	Mechanical	Asst. Prof.
8.	Prof. N. S. Patel	Mechanical	Asst. Prof.
9.	Prof. B. K. Patel	Mechanical	Asst. Prof.
10.	Prof. S. T. Patel	Mechanical	Asst. Prof.
11.	Prof. S. K. Patel	Mechanical	Asst. Prof.
12.	Prof. N. H. Prajapati	Mechanical	Asst. Prof.
13.	Prof. K. D. Tandel	Mechanical	Asst. Prof.
14.	Prof. D. N. Patel	Mechanical	Asst. Prof.
15.	Prof. H. N. Patel	Mechanical	Asst. Prof.
16.	Prof. K. A. Chaudhari	Mechanical	Asst. Prof.
17.	Prof. K. R. Patel	Mechanical	Asst. Prof.
18.	Dr. M. K. Mistry	Mechanical	Asst. Prof.
19.	Prof. J. M. Panchal	Mechanical	Asst. Prof.
20.	Prof. S. P. Maisuriya	Mechanical	Asst. Prof.
21.	Prof. N. Z. Patel	Mechanical	Asst. Prof.
22.	Prof. V. S. Patel	Mechanical	Asst. Prof.
23.	Prof. B.G Patel	Mechanical	Asst. Prof.
24.	Prof. M. P. Chauhan	Mechanical	Asst. Prof.
25.	Prof. R. S. Engineer	Mechanical	Asst. Prof.
26.	Prof. J. P. Tandel	Mechanical	Asst. Prof.
27.	Shri H. K .Patel	Mechanical	Smithy
28.	Shri R. S. Patel	Mechanical	Instructor
29.	Shri. R. R. Patel	Mechanical	Hamal
30.	Prof. D. J. Patel	App.Mech	Asst. Prof
31.	Prof. V. D. Patel	App.Mech	Asst. Prof
32.	Prof. P. S. Patel	App.Mech	Asst. Prof
33.	Prof. K. M. Tandel	App.Mech	Asst. Prof
34.	Prof. S. H. Mistry	Civil	Asst. Prof
35.	Prof. D. J. Patel	Civil	Asst. Prof
36.	Prof. A. H. Rana	Civil	Asst. Prof
37.	Prof. D. T. Barot	Civil	Asst. Prof
38.	Prof. H.K. Rana	Civil	Asst. Prof
39.	Prof. N. M. Patel	Civil	Asst. Prof
40.	Shri S. G. Patel	Civil	Hamal
41.	Dr. B. K. Sheth	Chemical	Asso. Prof
42.	Prof. R. V. Prajapati	Chemical	Asst. Prof
43.	Prof. A. H. Prajapati	Chemical	Asst. Prof

44.	Prof. A. V. Patel	Chemical	Asst. Prof
45.	Prof. P. D. Patel	Chemical	Asst. Prof
46.	Prof. C. A Tamboli	Chemical	Asst. Prof
47.	Prof. J. R. Joshi	Chemical	Asst. Prof
48.	Prof. A. D. Modi	Chemical	Asst. Prof
49.	Prof. H. M. Jariwala	Chemical	Asst. Prof
50.	Prof. B. M Pandya	Chemical	Asst. Prof
51.	Prof. A. R. Magodara	Chemical	Asst. Prof
52.	Prof. R.M. Kudtarkar	Chemical	Asst. Prof
53.	Dr. S. K. Shrivastav	Chemical	Asst. Prof
54.	Prof. D. D. Dhimmar	Chemical	Asst. Prof
55.	Prof. B. A. Domadiya	Chemical	Asst. Prof
56.	Shri N. N. Ahir	Chemical	Hamal
57.	Dr. B. R. Sudani	Chemical -Chemistry	Asst. Prof
58.	Dr. N. J. MODI	Chemical -Chemistry	Asst. Prof
59.	Prof. R. C. Malan	Applied Science & Humanity-Physics	Asst. Prof
60.	Prof. H. S. Patel	Applied Science & Humanity-Maths	Asst. Prof
61.	Prof. K. D. Patel	Applied Science & Humanity-Maths	Asst. Prof
62.	Prof. V. R. Visavaliya	Applied Science & Humanity-Maths	Asst. Prof
63.	Prof. R. R. Malan	Applied Science & Humanity-Maths	Asst. Prof
64.	Prof. B. B. Rana	Applied Science & Humanity-English	Asst. Prof
65.	Prof. P. R. Patel	Applied Science & Humanity-English	Asst. Prof
66.	Dr. K. L. Mokariya	Electrical	Asst. Prof.
67.	Prof. H. S. Wani	Electrical -Power Electronics	Asst. Prof.
68.	Prof. A. N. Parmar	Electrical –Electronics & Communication	Asst. Prof.
69.	Prof. D. C. Parmar	Electrical	Asst. Prof.
70.	Prof. D. N. Tandel	Electrical	Asst. Prof.
71.	Prof. J. D. Patel	Electrical	Asst. Prof.
72.	Prof. N. I. Patel	Electrical	Asst. Prof.
73.	Prof. S. K. Pavar	Electrical	Asst. Prof.
74.	Prof. J. B. Patel	Electrical	Asst. Prof.
75.	Prof. J. A. Jadav	Electrical	Asst. Prof.
76.	Prof. C. D. Thakor	Electrical	Asst. Prof.
77.	Prof. R. D. Patel	Electrical	Asst. Prof.
78.	Shri M. D. Prajapati	Electrical	Instructor
79.	Shri V. R. Kukna	Electrical	Hamal
80.	Prof. K.K. Modi	Environment	Asst. Prof.
81.	Prof. M. N. Chaudhari	Environment	Asst. Prof.
82.	Prof. M. H. Patel	Environment	Asst. Prof.
83.	Prof. M. K. Kunvarni	Environment	Asst. Prof.
84.	Shri G. M. Limbachiya	Environment	Lab. Asst.

10. The monthly remuneration received by its officers and employees; including the system of compensation as provided on its regulation

Note: Details given are for the month of May 2020.

Sr. No.	Designation Of Employee	No. Of Employee	Pay Scale (in Rs.)
1.	Principal	01	37400-67000, AGP-10000 (6 th Pay)
2.	Associate Professor	02	37400-67000, AGP-9000 (6 th Pay)
3.	Assistant Professor	55	15600-39100, AGP-6000 (6 th Pay)
4.	Assistant Professor (Fix Pay)	13	30000/- Fix
5.	Assistant Professor (Adhoc)	03	15600-39100 (6 th Pay)
6.	Lab. Assistant (Fix Pay)	01	19950/-Fix
7.	Office Superintendent	01	39900-126600 (7 th Pay)
8.	Head Clerk	01	35400-112400 (7 th Pay)
9.	Instructor	03	25500-81100 (7 th Pay)
10.	Peon	01	15700-50000 (7 th Pay) Level Is 3
11.	Hamal	03	15000-47600 (7 th Pay) Level Is 2

11. The budget allocated to each of its agency indicating the particulars of all plans, proposed expenditures and reports on disbursements made.

- Budgetary allocation of fund and expenditure is as per GFR
- STATEMENT OF GRANT RECEIVED AND EXPENSES **FOR THE YEAR 2019-2020**

Sr. No.	Head Under Which Grant Is Received	Grant Received (Rs. In Lac)	Previous Year Balance (Rs. In Lac)	Expenses During Year (Rs. In Lac)	Total Grant Available (Rs. In Lac)
1.	PLAN(TED-5)	846.61	N.A.	832.43	N.A.
2.	RUSA	1.84	10.26	3.16	8.94
3.	Finishing School	2.17	2.67	2.65	2.31 (Including interest + registration fees)
4.	SSIP	20.00	16.76	3.42	13.34

12. The manner of executive of subsider programmes, including the amounts allocated and the details and beneficiaries of such programmes.

- Not applicable

13. Particulars of recipients of concessions, permits or authorizations granted by it.

- Not applicable

14. Details of the information available to or held by it reduced in an electronic form.


- Institution web site: www.gecv.ac.in

15. The particulars of facilities available to citizens for obtaining information including the working hours of a library of reading room if maintained for public use.


- The library and reading room are not for public use. It's available for the students and faculty of this institute. Working hours of library is as per college timing.
- No other facilities are made available to citizen or public use directly as of now.

16. The names, designations, and other particulars of the public information officers.


Appellate Authority:


	Dr. V.S.Purani PRINCIPAL Address: Govt. Engineering College, Valsad Phone: 02632-241960 Email: gec-valsad-dte@gujarat.gov.in	All matters
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Public Information Officers:


	Prof. H. S. Wani Asst. Professor (Electrical Engg. Dept.) Address: Govt. Engineering College, Valsad Phone: 9714942242 Email: rti@gecv.ac.in	All matters
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Assistant Public Information Officers:

	Prof. S.V.Damania Head, (Mechanical Eng. Dept.) (I/C) Address: Govt. Engineering College, Valsad Phone: 9825510472 Email: svdamania@gecv.ac.in	Departmental academic, admin and related matters Institute Admin and academic matter
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	Dr. K. L. Mokariya Head (Electrical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9825785839 Email: klmokariya@gecv.ac.in	Departmental academic, admin and related matters SSIP
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	Prof. D. J. Patel Head (Civil Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9824832637 Email: djpatel@gecv.ac.in	Departmental academic, admin and related matters House Keeping Infrastructure related matters
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	Dr. B. N. Sheth Head (Chemical Eng. Dept.) Address: Govt. Engineering College, Phone: 9228294303 Email: bksheth@gecv.ac.in	Departmental academic, admin and related matters Hostels Canteen Gymkhana
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	<p>Prof. K. K. Modi Head (Environment Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 8980035450 Email: kkmodi@gecv.ac.in</p>	<p>All educational matters relating to GTU</p>
	<p>Prof. R. C. Malan Head (Science and Humanity) Address: Govt. Engineering College, Valsad Phone: 8733991353 Email: rcmalan@gecv.ac.in</p>	<p>All matters relating to M.B.A, M.C.A ACPC help Center</p>
	<p>Dr. B. R. Sudani Asst. Professor (Chemical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9712976109 Email: brsudani@gecv.ac.in</p>	<p>All matters relating to Diploma to Degree admission ACPC help Center</p>
	<p>Prof. S.T Patel Asst. Professor (Mechanical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9924369889 Email: stpatel@gecv.ac.in</p>	<p>All matters regarding training and placement</p>
	<p>Prof. A. R. Patel Asst. Professor (Mechanical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9099986581 Email: arpatel@gecv.ac.in</p>	<p>All matters regarding GTU examinations.</p>
	<p>Prof. N. S. Patel Asst. Professor (Mechanical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9574547577 Email: nspatel@gecv.ac.in</p>	<p>All matters relating to B.E, B.Pharm Help center</p>
	<p>Prof. P. S. Patel Asst. Professor (Civil Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 8160326002 Email: pspatel@gecv.ac.in</p>	<p>All matters regarding library</p>
	<p>Prof. P. R. Patel Asst. Professor (Science and Humanity) Address: Govt. Engineering College, Valsad Phone: 9428207050 Email: prpatel@gecv.ac.in</p>	<p>All matters regarding account section</p>

	<p>Prof. H. S. Patel Asst. Professor (Science and Humanity) Address: Govt. Engineering College, Valsad Phone: 9924889024 Email: hspatel@gecv.ac.in</p>	<p>Student section matters regarding scholarship and others</p>
	<p>Prof. S. K. Pawar Asst. Professor (Electrical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9558171620 Email: skpavar@gecv.ac.in</p>	<p>Student section matters regarding MYSY, CMSS and Other</p>
	<p>Prof. H. N. Lakadawala Asst. Professor (Mechanical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 8980035457 Email: hnlakdawala@gecv.ac.in</p>	<p>Store and Purchase related matter</p>
	<p>Prof. H. A. Vaidya Asst. Professor (Mechanical Eng. Dept.) Address: Govt. Engineering College, Valsad Phone: 9825662215 Email: havaidya@gecv.ac.in</p>	<p>Administration and Tablet Yojana</p>